

Selection Criteria

Given your submission meets all our requirements and you have supplied all relevant documentation, applications will be assessed on:

- Product type & uniqueness,
- Stall size & appearance,
- Power requirements,
- Professionalism and previous experience,
- Locality to Logan and
- Social media following.

Terms and Conditions

1. To register for a site at this event you must complete and submit the online expression of interest form.
2. Sites are all unpowered and you will be required to bring your own power, equipment and activity materials. Logan City Council will only allocate you a space and **will not** be providing marquees, tables, chairs or equipment for your site.
3. All cancellations of site bookings must be received via email or in writing no later than 14 working days out from the event.
4. The applicant agrees to operate their stall for the duration of the operational times listed in the confirmation pack unless alternative operating hours have been negotiated with the event organiser.
5. All sites are to be erected and functional at least 1 hour prior to the operation time as stated on the application form or as confirmed in the site confirmation letter.
6. Dismantling of site may only occur after the operation time as stated on the site confirmation letter, no vendors will be allowed to vacate the site until the end of the event.
7. Vehicle access at the event site will only be permitted outside of the event operating times. All vehicles must be out of the event site no later than 1 hour before the event is scheduled to start, this is for safety reasons. Any vehicles requiring access to the event site outside of operating times must consult with the event organisers prior and must abide by rules set.
8. The allocated site is to be used solely for the purpose specified herein. No sub-letting will be permitted without the written permission of Council. Gambling and/or disposing of any article by lot or chance is strictly prohibited, unless authorised by event organisers. No unauthorised selling, canvassing, hawking or distribution of printed or other matter will be permitted outside the area contracted.
9. Council have the power to enter the site and remove any article, sign, picture or printed matter or stop any undue noise created by a site holder, which, in their opinion may be a cause or offence to the public.
10. The site area is to be kept clean and tidy at all times during the event. Site holders shall leave their allocated area in a clean and tidy state, removing any litter, spills, by-products or equipment from their activities. Should the site require further cleaning or removal of equipment at the conclusion of the event, this expense may be passed onto the site holder. All food sites operating on the ground must provide adequate floor covering to contain any spills that clearly covers the dimensions of the allocated area. Any stalls or vehicles that damage the ground on which they are situated on, will be charged for the repair of the site.
11. All electrical leads and equipment must be tagged and tested within 12 months of the event date and must have current tags showing at all times. Any lead that does not have an up to date tag will be discontinued by the event organisers on the day of operation.
12. Under the Fire Safety Regulations of 2008, where a Site uses a gas or electrical appliance to cook or heat food, it is required to have a fire extinguisher for that class of fire and where a Site uses oils or fats it is required to have a fire blanket. The extinguishers and fire blankets must have an inspection tag attached showing the last test (every six months) and a sign showing the location of the equipment within the site.
13. All leads, hoses or other trip hazards must be suitably covered to prevent any trip hazards.
14. All marquees must be adequately weighted to ensure no movement, especially during heavy winds. All weights are to be clearly marked and visible to the public to prevent hazards.
15. Warning signs are to be posted on all hazards.
16. Any required protective clothing for the activity must be worn at all times.
17. All emergency entry and exit points must remain unobstructed at all times.
18. All site holders must be aware of the location of First Aid and all emergency procedures for the event.
19. The onus is on the site holder to notify and report to the event organisers immediately any incidents of loss, damage or injury.
20. It is state regulation that any person, in a paid or voluntary capacity who work with children, requires a Queensland Government Blue Card. Further information can be obtained by visiting www.bluecard.qld.gov.au or by calling 1800 113 611.
21. Food must only be prepared in accordance with Council's food standards (<http://www.logan.qld.gov.au/laws-and-permits/business-licensing/licensing-and-approvals>)

22. All equipment brought into the event is to be the full responsibility of the site holder including signage, marquees, lighting, extension cords, tables and chairs unless otherwise stated in this application or confirmation letter.
23. Smoking at this event is only permitted in the designated smoking areas. Site holders are not permitted to smoke at or near their allocated site.
24. Council shall not be held liable for the loss or damage to the site holder's property while at any site for any reason whatsoever involving the negligence of Council or its employees, representatives or agents.
25. Should Council find it necessary to cancel or postpone the event, this contract shall cease to operate upon notice to that effect signed by the Council being served to the site holder either in person or by written advice and shall not be liable to the site holder for any compensation whether on the grounds of loss of profits or otherwise in respect of such cancellation or at all.
26. Council reserve the right to cancel this contract and to retain all monies paid in relation thereto if there is, in the opinion of the Council, any infringement of any of the foregoing conditions and/or if the site holder does not occupy the said space at the commencement of and during the period of the event.
27. By submitting this application form, you authorise Logan City Council to use any photography and/or videotaping taken of your site, including images of your products and staff, for any publicity purposes including publications, promotional flyers, news articles, websites, newsletters and magazines.
28. To reduce waste, site holders are asked to minimise the amount of plastic packaging used in the stall. Please use recycled and/or recyclable packaging and materials (where appropriate) or consider environmentally friendly alternatives. Site holders are expected to clean up after themselves and ensure their site is left in good condition. Site holders are required to remove all waste at the end of the event.
29. The Logan City Council events team has the right to determine whether a breach to its terms and conditions has been made. The party responsible for the breach must immediately rectify or cease any unauthorised activity. Non-compliance will lead to immediate suspension and or expulsion from the Eats and Beats and other Logan City Council events. In this case the stallholder will not be entitled to a refund, or any part, of the cost of their stall. No correspondence will be entered into in this regard.
30. All decisions on stall allocation made by the Logan City Council event organisers are final and no correspondence will not be entered into in this regard.
31. All site holders and their staff must deal with members of the public and the festival staff in a polite and respectful manner and must not use offensive language or become involved in any incidents that will bring Eats and Beats or Logan City Council into disrepute.
32. Site holders must ensure that people working in their stall site follow the terms and conditions outlined in this agreement. Site holders are responsible and liable for the actions of their staff, workers and volunteers.
33. Site holders must not sell or promote any items that have an age restriction. No alcohol, tobacco or other restricted products are to be sold at the events. The event organiser reserves the right to restrict and/or prohibit the sale or promotion of any items.
34. There will be no refund of the stall fee in case of a stallholder cancelling their stall less than two weeks out.
35. There is no guarantee of volume of sales or public attendance and no refund will be made due to poor sales because of weather or lack of public attendance.
36. Site holders are required at all times to act in a professional manner and be honourable representatives of Eats and Beats on behalf of Logan City Council. Bringing the event into disrepute, negatively influencing the public, customers or fellow stallholders, behaving in a negative way towards the operator or not listening to instruction given by the Event Manager is not acceptable and may result in stallholder removal from the market and banning from future attendance.

I have supplied Logan City Council with the following documentation:

- Public and Product Liability Certificate of Currency (to the minimum value of \$20million)
- WorkCover Certificate of Currency
- Copy of my current vehicle registration that will be in operation at the event
- Current Logan City Council Food Licence